

Conducting an Interview

Junior Job Shadow Day

Conducting an interview while you are shadowing your site mentor will help you learn more and get the most out of your Junior Job Shadow Experience. Below are some questions that you can ask your site mentor, feel free to ask follow up questions based on their answers. Also, there is space for you to write down additional questions of your own. Keep track of your site mentors' answers on this paper.

Introductory Questions:

1. What is your job title?

2. What are your responsibilities?

3. How do you help the workplace meet its goals?

4. What does a typical day look like for you?

5. What do you like most about your job?

6. Why did you choose this job?

7. What are some challenges you face in your role?

8. What type/ how much education did you need for this job?

9. What skills do you look for in a new hire?

- 10.

- 11.

Relating Job Skills to School:

Your Site Mentor uses many of the same skills you are learning every day in the classroom to perform their job. To find out which skills these are important/ how they are important. Ask your site mentor the following questions.

1. Do you use reading on the job, if so where?
2. Do you use math in your role? If so, what type of math and when?
3. Do you need good listening skills for your role?
4. Do you need public speaking skills?
5. Do you need to use collaboration skills or work in a team?
6. Do you need a computer?
7. Do you need problem solving skills? When do you use them?
8. What subjects did you learn in school that help you most during your job?
- 9.
- 10.

Additional Notes: